

Thomas Jefferson / Maxine Silva Magnet High School

Home of the Silver Foxes

Recognizing the need to prepare students to live in the society of today and tomorrow, Jefferson/ Silva Magnet High School strives to meet the physical, intellectual and emotional needs of students. All Jefferson/Silva students are encouraged to participate in extracurricular activities that will enhance their educational experience.

Mission

The Jefferson High School community pledges to prepare its diverse learners through skillful implementation of methodologies such as active learning, critical thinking and integrated technology in order to create meaningful and empowering learning experiences in a supportive, safe, and engaging setting.

Vision

The Jefferson High School community will foster a 21st Century learning environment where graduates are prepared to excel in a multi-faceted, interconnected, evolving world with exceptional depth and breadth.

Attendance Policy

State law requires that students attend school for minimum of 90percent of the days the class is offered. Otherwise, the student will not receive credit for the class. Students are encouraged to have excellent attendance in order to meet the 90% requirement for course credit.

The Board of Trustees of the El Paso Independent School District has been empowered to establish guidelines and appoint campus-based circumstances, which may consider extenuating circumstances to gain credit.

Parents, you will receive a recorded message at the end of the day, informing you of the date and period your child was absent. Please discuss the absence with your child. If you would like to verify the information, or would like to periodically check your child's attendance, please contact our attendance clerks at the following phone numbers:

Attendance Personnel

Martha Huerta	Jefferson	915-236-7400
Lupe Frescas	Jefferson	915-236-7400
Maria Smith	Silva Health Magnet	915-236-7600

Tardies

1. Students are expected to be on time.
2. Detention for tardies will be served.
3. Excessive tardies are reviewed in court as part of attendance.
4. From time to time, the administration will conduct lockouts which will necessitate detention after school or at lunch.

Cafeteria

When you have finished your meal, you are to clear your table area of such things: milk containers, napkins, and trays. Students may not take any food or drinks out of the cafeteria. All food brought or purchased in the cafeteria must be consumed in the cafeteria. Food and drinks are not allowed in the classrooms, hallways at any time, nor out of the cafeteria/gym foyer.

Discipline

Student Code of Conduct is available online and describes the discipline requirements and penalties set forth by EPISD. It is the responsibility of all students to be aware of all the rules, regulations and standards for student behavior as stated in the Student Code of Conduct and conduct themselves accordingly. No profanity, running in the building, or horseplay will be tolerated at any time. All students are subject to El Paso Independent School District's board policy regarding discipline. There will be zero tolerance for bullying, drugs, weapons, assaults, or threats of bodily harm. Students who tamper with or set-off the fire alarms will be recommended for expulsion from school and reported to the Fire Marshal.

Hazing & Bullying

This includes any willful act done by a student, either individually or with others, to another student for the purpose of subjecting the other student to indignity, humiliation, intimidation, physical abuse or threats of abuse, social or other ostracism, shame or disgrace. No student shall engage in any form of hazing or bullying, nor shall any student encourage or assist any person in these acts. Disciplinary action will be taken.

Bus Conduct

All students riding the buses are required to have a bus pass issued by the school. Any student who is disruptive, or damages the bus in any way, or interferes with the bus drivers' attention, will be suspended from riding the bus. All students will follow all directives and rules by the bus driver and monitor. Failure to do so will result in disciplinary action and/or suspension from the bus. Riding the bus is a privilege not a right.

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Damage to Property

Students will be held responsible and strictly accountable for any damage done to desks, furniture, books, lockers, or any part of the school building. Graffiti is considered destruction of school property. Any markings on desks, restrooms, lockers, books or the building will be treated as a criminal action and charges will be filed. Any damages done to private property will result in students paying for such damages. Acts of vandalism by any student are punishable by law and will involve additional disciplinary action from school officials.

Dress for Success

School is a place where students come to study and learn; therefore, students should dress appropriately. While parents have the initial responsibility for the manner in which their children dress, the secondary responsibility lies in hands of the school's administrators and teachers. We recognize our responsibility in areas of (1) safety and security and (2) the integrity of the academic setting. For these reasons, the faculty and administrative staff will enforce the dress code policy: See dress code policy (Separate Document).

Yearbooks

Yearbooks are sold in the business office; see Ms. Ramos to reserve your copy.

Fire Drills

Fire drills are a very important part of any large organization such as we have here at Jefferson/Silva Magnet High School. We are compelled by law to have periodic drills during the school year. The idea of these drills is to clear the building as soon as possible with no unusual commotion. We would like for all to consider any drill a possible reality. Drills should be carried out calmly, yet very thoroughly. The following alarm/bells are to be observed during fire drills:

Alarm Sounds: Immediately and Calmly evacuate the building as soon as possible.

When the fire drill alarm is heard, all work is to be suspended. Students, teachers, and all other personnel are to leave the building in a single line as quickly and as quietly as possible. Absolute order is essential to the safety of all cases of emergency. Individual teachers will issue instructions to each class during the day as to the proper exit procedure. Each teacher is responsible for the whereabouts and conduct of the class during fire drills.

Three Bells – Return to Class

Care of the Building

Pride in the Jefferson/Silva Magnet campus and respect for the school property are essential to the operation of a successful school. Marking or defacing any part of this building is a reflection on us. All students are in charge of protecting our school. Any student who defaces or damages school property will be referred to one of the assistant principals to make financial arrangements for the damage and face disciplinary action.

Change of Address

If you change your address or telephone number during the school year, notify the Registrar's office immediately. We mail monthly calendars to inform you of events and report cards at the end of the year. The school needs current information in case of an emergency.

Jefferson HS 915-236-7400

E. Noemi Gonzales, Registrar
Eileen Washer, Registrar Assistant

Silva Health Magnet 915-236-7600

Leonor Romero, Registrar/PEIMS Clerk

Proof of Residency

Every student registering must provide proof of residency. The following are acceptable as proof of residency:

- Gas, Water, or Electric Utility Bill
- Lease/rental contract of Home or Apt
- Notorized Affidavit with supporting documents

Communication and Electronic Devices

Students are not permitted to use or display radios, headsets, portable CD players, cell phones, MP3 players, paging devices during instructional or transition time without expressed permission from the teacher. Students in possession of mentioned devices must surrender them to school personnel immediately to be stored with the Business Agent or administration at Jefferson/Silva until parent makes arrangements for pick up.

A \$15 Fee will be charged.

Hall Passes

During instructional time, students are not allowed in the hallways or out of the classroom without a pass from their assigned teacher. ID cards will be required to utilize a hall pass.

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Classroom Deliveries

Instruction is an integral part of a student's day and deliveries to the classroom disrupt this necessary instruction. Any deliveries for buildings will be accepted only in the bookroom.

Deliveries

If a student forgets books, money, research paper, PE shorts, etc., the administration will not interrupt the instructional process in order to deliver such items to the students. Properly identified items may be left in the attendance office, but it will be the responsibility of the students to obtain such items between classes or after school.

Designated Drop off Areas

Students must wait to be dropped off or picked up in the designated area only (see diagram on the appropriate school map). The driveway in front of Silva will only be used for buses.

Parent Responsibility

It is the belief of Jefferson/Silva Magnet High School that parent involvement is beneficial to a child's academic growth and achievement. It is the responsibility of the parent to provide necessary assistance and a positive, supportive attitude as well as encourage good study habits

Student Eligibility

The student in grades 9-12 may participate in extracurricular activities on campus only if the student has received a grade of 70 or above. (See athletic or academic advisor)

Illness/Injuries during School

If a student becomes ill or is injured at school, he or she will be provided first aid, the parents or guardian will be notified and should pick up the student as soon as possible. If the parent or guardian is unable to pick up the student, arrangements must be made by the parent or guardian for the student to be picked up. In order to facilitate parental contact, make sure the school is immediately notified of any changes in address or telephone.

Illness/Injuries during School

If you get ill during lunch and you are at home, your parents must call the attendance office immediately. A signed emergency medical card must be on file in the nurse's office for each student. In an extreme emergency EMS will be called **PAYMENT FOR EMS IS THE RESPONSIBILITY OF THE PARENT OR GUARDIAN.** All Students must have a pass from the teacher when reporting to the nurse for any illness during the instructional day.

Library

Library hours are from 7:30am to 4:30pm. Classes are scheduled on a regular basis at library. A pass is required from each teacher when sending student to the library during a class period. Each student should have a pass with his/her name on it. Passes are not required before school, during lunch and after school. An ID is required for checking out books.

Locker Assignments

Individual locker assignments are made during registration. Lockers should be kept locked; a student should not tell the combination to another student. Lockers are not to be shared. Do not store valuable items in your locker.

The School is not responsible for any item lost or stolen.

If a student is using the incorrect locker, the lock will be cut by administration. Student may access lockers before school, lunch time and after school only.

Lunch Privileges

Students in 11th and 12th grade have open campus lunch privilege. Students exercising this privilege are expected to return to school on time. The El Paso Independent School District discipline policy is in effect during the off campus lunch time. Remember you are representing Jefferson/Silva Magnet HS on and off campus. All 9th and 10th grade students are required to stay on campus. Students in 11th and 12th grade must present a current student ID to leave campus.

Outside Activities

Many of our students belong to outside organizations that are not school sponsored or affiliated. Initiations or activities (including sale of any items) by these groups are not permitted during school hours or on school grounds.

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Parent Conferences

Our teachers will meet and talk with our parents when necessary. Parents are asked to request information during the teacher's conference periods. Appointments must be made with the school and should be requested 24 hours in advance. Parents must have permission to visit classrooms during normal school hours.

Progress Report

Progress reports are provided every three weeks periods. Parent conferences are recommended for any questions that parents might have.

Possession of Weapon

No pupil shall have or carry about his person any kind of weapon made or manufactured for the purpose of offense or defense. *Weapons in possession by pupils shall be confiscated and parents and/or police shall be notified. (Article 485 Penal Code of the State of Texas).

Public Demonstration of Affection

There will be no public demonstration of affection. No embracing, hugging, kissing or any affectionate touching is allowed on campus. Students will be warned to discontinue the behavior the first time. The Assistant Principal will discipline repeated offenses.

Sportsmanship

The members of the student body of Jefferson/Silva Magnet High School have developed a name for being especially good in sports. The school values this reputation highly and encourages each student attending school this year to do all within his/her power to uphold the excellent sportsmanship record that the school now has on campus and at any locations our student participate.

Lost and Found

If you lose or find any article of value, turn it in to the bookroom. The school assumes no responsibility for lost articles; therefore, we encourage students to take every precaution to protect their possessions. Students should mark carefully each article, such as wearing apparel, books, supplies, yearbooks, etc., in order to easily identify items. In the event you lose an item, check with the bookroom clerk. Make sure you utilize the correct locker.

ID Cards

A reminder that all students entering Jefferson/Silva in the 9th grade will receive a student ID card, free of charge, during registration. This student ID card is required to receive textbooks, electronic devices, purchase tickets for campus activities, and release from the classroom for any specific reason. Replacement for ID card will cost students \$5.00. All 10th, 11th, and 12th grade students have already received an ID card and will not be issued a "new" ID card. **All students will be required to display a valid Jefferson/Silva ID card at all times.**

Textbooks

Students are responsible for any loss or damage to all textbooks issued to him/her. Lost textbooks must be paid before another textbook will be issued to the student. Additionally, student's records will not be released if any money is owed to the textbook. Each textbook has a label with an accession number. If a student returns a textbook that is missing this accession number, he/she will not be given credit for that textbook.

Students may pickup or return textbooks in the morning (8:00-8:45 a.m.), during lunch (TBA), and after school (3:45-4:30 p.m.). Textbooks must be covered at all times. Keep in mind that fines will be assessed for damaged textbooks. Textbook covers are available in the book room. Students will be charged the full cost of any textbook that is not returned to the book room by the last day of the semester.

The bookroom is located across the HR Moye Gym.

Laptop Guidelines

Students who have accepted a district-issued laptop are responsible for any loss or damage to the device. Students must bring their fully-charged laptops to school daily. A fine will be charged for lost/stolen/broken laptops. If a laptop is lost or stolen, the student or parent must file a report with the campus police officer.

School Spirit and Traditions

Jefferson/Silva Magnet High School has developed an outstanding reputation for academic and athletic achievement. All students are expected to be respectful, competitive and an example of a Silver Fox.

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SCHOOL SONGS

Parking Permit

1. Student parking is a privilege not a right
2. Student must provide the following:
 - Valid Jefferson/Silva ID card
 - Valid Driver's License
 - Valid Texas Automobile Registration
 - Proof of Insurance for the vehicle

Shot Records

All students must have current shot records in order to enroll at Jefferson/Silva HS.

Handicap Accessibility Plan

Our campus is handicap accessible for all students and parents. (See campus map)

Internet Access

Every student in the El Paso Independent School District will become a responsible digital citizen who knows how to harness the learning potential of digital media in a 24/7 connected world, safely, ethically, and respectfully. Our campus is certified with Common Sense Digital Citizenship.

Student Activities

All student activities are directed by Ms. Lechuga. Students must comply with student code of conduct and any requirements by the school. Failure to comply will result in discipline action.

Loitering

Loitering on the surrounding grounds, household yards or business, street corners, and sitting in parked cars in the vicinity of the school is prohibited. We must respect our campus and neighbors. A clean school is a beautiful school.

Baseball CAPS

We do allow students to wear caps outside the building. Students may not wear caps or other related headgear in the building. Caps must be worn with bill to the front at all times.

SEXTING

It is against the law to possess improper photography or visual recording.

TALK TO YOUR CHILDREN ABOUT INAPPROPRIATE VIDEOING INAPPROPRIATE PHOTOGRAPHY

O, JEFFERSON
O, Jefferson dear Jefferson
Stedfast and great you stand
Your name upheld with loyalty
Along the Rio Grande
From Desert sand and cactus
Neath skies of azure blue
From mountain bare to valley green
Our hearts will be with you.

FIGHT SONG

Fight, fight with a might
Silver Foxes push the fight
Drive forward to victory
Big or small, make 'em fall
Keep your eyes upon ball
We'll win – just you watch and see
RAH! RAH!
We'll fight with a might
For our colors flashing bright
And carry our name to fame
Give a cheer, let it ring –
Lift your voices and sing –
Jefferson, we will win this game.

Expectation:

Be proud of yourself, your school, your teachers, and your parents. GO FOXES !!!!!!!

ONCE A FOX ALWAYS A FOX

Discriminatory Statement

The El Paso Independent School District does not discriminate in its educational programs or employment practices on the basis of race, color, age, sex, religion, national origin, marital status, citizenship, military status, disability, genetic information, gender stereotyping and perceived sexuality, or on any other basis prohibited by law. Inquiries concerning the application of Titles VI, VII, IX, and Section 504 may be referred to the District compliance officer, Patricia Cortez, at 230-2033; Section 504 inquiries regarding students may be referred to Kelly Ball at 230-2856.

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